



# PCHAP

PARTNERSHIP FOR  
COMPREHENSIVE  
HIV/AIDS PLANNING

## January 12, 2010 Standards & Quality Committee

<b>Present:</b> Laverne Bell Kirt Sumpter Teresa Broxton Dena Whipper Leah Coughlin	<b>Guests:</b> Betty Coley Sue Osborne	<b>HPCNEF Staff:</b> Dawn Pietrewicz Joyce Case Chrissy Edmonds
<b>Discussion</b>		<b>Action</b>
<b>Welcome &amp; Introductions</b>	Welcome & introductions were made.	
<b>Review Code of Conduct</b>	The committee was advised to act according to the PCHAP Code of Conduct.	
<b>Review of Minutes</b>	Members reviewed the minutes from Nov. '09 meeting.	<b>Minutes were approved.</b>
<b>Prevention/Patient Care Booklet Project Update</b>	The latest draft of the Patient Care booklet was reviewed with the following results: <ul style="list-style-type: none"> <li>• Draft was approved with minor content corrections.</li> <li>• HPC Staff was authorized to send to press after they confirm the requested changes have been made.</li> </ul>	
<b>Positive Champions Conference</b>	<ul style="list-style-type: none"> <li>• Dawn Pietrewicz advised the group that she has been unable to contact event sponsor and the event will need to be postponed until sponsorship is found.</li> </ul>	
<b>Client Satisfaction Survey</b>	The client satisfaction surveys were reviewed with the following results: <ul style="list-style-type: none"> <li>• Chrissy Edmonds will make the changes requested by the committee.</li> <li>• HPC Staff will determine if Wellness Assessment is the term case managers are using to refer clients to Full Potential.</li> </ul>	
<b>Outstanding Timeline Items</b>	Chrissy Edmonds advised the group that the items left on the timeline for this contract year are contingent on the Needs Committee's Focus Group (Feb 23 <sup>rd</sup> ). There will be a joint committee meeting with that committee prior to the March 9 <sup>th</sup> PCHAP meeting.	
<b>Next Meeting Date</b>	The next meeting will be a combined meeting with the Needs & Resources Committee - Mar 9 <sup>th</sup> at 1:30 PM at VCHD.	
<b>Adjournment</b>	Meeting adjourned at 2:40 pm.	