



# PCHAP

PARTNERSHIP FOR  
COMPREHENSIVE  
HIV/AIDS PLANNING

**April 13, 2010**  
**Joint Sub-Committee Meeting**  
**Standards & Quality**  
**Needs & Resources**

<b>Present:</b> Jeff Allen Laverne Bell Kirt Sumpter Leah Coughlin Sue Osborne Teresa Broxton Dena Whipper		Matilda Riley Amanda Fosler Samantha Rivera Johneva Christopher Pamela Bowen Jonathan Queen Fannie Hudson	<b>Guests:</b> Peter Counterman Jeff King	<b>HPCNEF Staff:</b> Dawn Pietrewicz Joyce Case
		Discussion	Action	
<b>Welcome &amp; Introductions</b>		Welcome & introductions were made.		
<b>Review Code of Conduct</b>		The committee was advised to act according to the PCHAP Code of Conduct.		
<b>Review of Minutes</b>		Members reviewed the minutes from Mar. '10 meeting.	<b>Minutes were approved.</b>	
<b>- Identify/Rank Barriers and Develop strategies on access disparities</b>  <b>- Prioritize &amp; Develop strategies on access disparities</b>		<ul style="list-style-type: none"> <li>These agenda items were tabled until the June meeting.</li> </ul>		
<b>Develop Committee Work Plan and Schedule for 2010-11</b>		The suggested PCHAP Ryan White Comprehensive Plan Goals for FY2010-11, provided by the Health Planning Council, were approved with the following changes: <ul style="list-style-type: none"> <li>▶ Goal 1, Task 1, Target dates: 4/1/10 – 8/31/10</li> <li>▶ Goal 1, Task 2, Target dates: 4/1/10 – 11/15/10 - Tentative window for event: 10/15 – 11/15</li> <li>▶ Goal 1, Task 3, Target dates: 11/16/10 – 3/31/11</li> </ul>		
<b>Schedule Focus Groups</b>		The joint sub-committee agreed to mid June as the target window for 2 focus groups. <ul style="list-style-type: none"> <li>▶ One to be held in West Volusia, perhaps at The Artisan.</li> <li>▶ To be held in previous East Volusia venue or any restaurant a sponsor would be required.</li> <li>▶ Committee members were tasked to locate sponsors for the 2 events</li> </ul>		
<b>Next Meeting Date</b>		Separate Needs and Standards meetings will be held June 8 <sup>th</sup> at 1:30 PM at VCHD.		
<b>Adjournment</b>		Meeting adjourned at 2:30 pm.		