



**October 13th, 2009
 Standards & Quality Committee**

Present: Laverne Bell Kirt Sumpter Sue Osborne Teresa Broxton Beth Wright	Guests: Patrick Forand	HPCNEF Staff: Dawn Pietrewicz Joyce Case Chrissy Edmonds
	Discussion	Action
Welcome & Introductions	Welcome & introductions were made.	
Review Code of Conduct	The committee was advised to act according to the PCHAP Code of Conduct.	
Review of Minutes	Members reviewed the minutes from August '09 meeting.	Minutes were approved.
Prevention/Patient Care Booklet Project Update	The professionally typeset draft of the Patient Care booklet was reviewed with the following results: <ul style="list-style-type: none"> • Chrissy Edmonds created a notated copy of the draft with corrections to be made. Dawn Pietrewicz will communicate those changes to the typesetter. • A first and second choice cover were chosen.. • The members requested that the understanding your labs and other medical definitions or statements be reviewed by a medical professional. 	
Discuss Positive Champions Conference	<ul style="list-style-type: none"> • Dawn Pietrewicz will get with Liz Murray from Gilead to determine if second Tues or other early date in Feb is available. • Once date has been decided venues can be contacted. • The group agreed on the topic of "Treatment Success" with a strong emphasis on Adherence as the topic. 	
Next Meeting Date	<ul style="list-style-type: none"> • The committee will communicate during October as needed • The next physical meeting will be Nov 10th at 1:30 PM at VCHD. 	
Adjournment	Meeting adjourned at 2:58 pm.	