



**August 11th, 2009
 Standards & Quality Committee**

Present: Laverne Bell Erin Reid Dena Whipper Kirt Sumpster Joshua Dotson	Guests: Jimmy LLaque	HPCNEF Staff: Dawn Pietrewicz Joyce Case Chrissy Edmonds
	Discussion	Action
Welcome & Introductions	Welcome & introductions were made.	
Review Code of Conduct	The committee was advised to act according to the PCHAP Code of Conduct.	
Review of Minutes	Members reviewed the minutes from June '09 meeting.	Minutes were approved.
Prevention/Patient Care Booklet Project Update	The draft of the Patient Care booklet was reviewed with the following results: <ul style="list-style-type: none"> • Chrissy Edmonds created a notated copy of the draft with corrections to be made. • Cover should be changed to better symbolize Daytona as beach community via color and art. • The title "Health and Support Services" will be kept. • Interior photos will be reviewed / updated to present a positive feel. • Prevention terms will be removed from the booklet • Booklet will be professionally typeset to include changes. An E-meeting will be held in Sept to review that draft. 	
Discuss Positive Champions Conference	<ul style="list-style-type: none"> • RW can pay for a room, but the sponsor needs one that allows them to supply their own refreshments. • Entrance into the event will be a design for a quilt square, which could be a drawing or phrase that represents Positive Champions (We will provide drawing materials at the door so no one is excluded. • Door prizes will be discussed at a later meeting • Event date can not coincide with National AIDS day. Erin Reid will determine sponsor availability. • Erin Reid will get a list of possible topics from the sponsor. 	
Next Meeting Date	<ul style="list-style-type: none"> • There will be an E-meeting in September to review Patient Care booklet mach-up • The next physical meeting will be Oct 13th at 2:00 PM at VCHD. 	
Adjournment	Meeting adjourned at 2:55 pm.	