



**November 3, 2009  
 Priorities and Allocations Committee**

<b>Members:</b> Samantha Rivera Jeff Allen Matilda Riley Laverne Bell	<b>Absent</b> Betty Coley Jonathan Queen	<b>VCHD:</b> Jeff King Patrick Forand	<b>HPCNEF Staff:</b> Joyce Case Nikole Helvey Chrissy Edmonds Dawn Pietrewicz
<b>Welcome &amp; Introductions</b>	Welcome and introductions were made.		
<b>Acknowledgement of PCHAP Code of Conduct</b>	PCHAP Code of Conduct was made available		
<b>Final questions / Discussion</b>	<ul style="list-style-type: none"> <li>- The Nikole Helvey advised the committee to take into account, that supplemental funding is being received, for 2010-11, that is designated to Case Management, Food Bank and Health Insurance.</li> <li>- Patrick Forand pointed out that the 2010-11 Administrative Guidelines (dated 10/1/09) require outcome measures for many of the categories that the committee had previously left an earmark amount in.</li> <li>- Joyce Case suggested that the practice of earmarking a category, in case of possible need, would cause an undue burden on the lead agency to come up with an outcome measure for an category where historic spending was nearly nonexistent. She also reminded the committee that a category could still be amended back into the contract if needed.</li> </ul>		
<b>Allocations</b>	<ul style="list-style-type: none"> <li>- The group reviewed the Needs Assessment, Priorities Recommendations, historic spending vs. allocations and supplemental funding allocations to finalize their Allocation Recommendations.</li> <li>- When the finalized, Samantha Rivera made a motion to accept the recommendations, Laverne Bell seconded</li> </ul>		<b>Motion to accept recommendations passed unanimously.</b>
<b>Adjournment</b>	Meeting adjourned at 11:40 am.		