



**October 1st, 2009
 Priorities and Allocations Committee**

Members: Samantha Rivera Jeff Allen Betty Coley Matilda Riley Laverne Bell Jonathan Queen		VCHD: Jeff King	HPCNEF Staff: Joyce Case Nikole Helvey Chrissy Edmonds Dawn Pietrewicz
Welcome & Introductions	Welcome and introductions were made.		
Acknowledgement of PCHAP Code of Conduct	PCHAP Code of Conduct was made available		
Review Service Categories	- Joyce Case and Nicole Helvey reviewed the service category definitions, the differences between core and support services and their 09-10 priority rankings.		
Review Gaps in Service	<p>- The existence of parallel programs (ADAP for medication, AICP for insurance premiums and HOPWA for housing) was reviewed by Nikole Helvey / Joyce Case and gaps in service were discussed.</p> <p>- Joyce Case updated the group on the current waiting list situation for AICP and how unemployment rates may affect the population's ability to keep up with insurance premiums.</p> <p>- Joyce Case advised the group that Eligibility's funding source has shifted from the County Health Department's budget to Ryan White funding. It is now a line item that needs to be considered during the priority process.</p>		
Questions	Questions were answered by Joyce Case and Nikole Helvey as to specific line item services that are currently or were historically provided under various categories.		
Set Priority Recommendations	<p>- Nikole Helvey made it clear that assigning a priority to a category was a separate function from allocating funds. She advised that priority does not necessarily correlate with funding allocation. She also explained that only core services were required to be funded; setting a priority for support services is optional.</p> <p>- The committee discussed and unanimously agreed upon their priority recommendations for the upcoming 2010 - 2011 contract term.</p> <p>- Laverne Bell and Jeff Allen will present the sub-committee's recommendations during the October 13th PCHAP meeting.</p>		
Next Meetings	Meeting dates were set for two future Allocation meetings: Wednesday, 10/27/09 at 9:30am; Tuesday, 11/3/09 at 9:30am		
Adjournment	Meeting adjourned at 11:40am.		

