



**September 17th, 2009
 Priorities and Allocations Committee**

Members: Samantha Rivera Jeff Allen Betty Coley Matilda Riley Laverne Bell		VCHD: Jeff King	HPCNEF Staff: Joyce Case Nikole Helvey Chrissy Edmonds Dawn Pietrewicz
Welcome & Introductions	Welcome and introductions were made.		
Acknowledgement of PCHAP Code of Conduct	Members were asked to remember the PCHAP Code of Conduct during the meeting		
Review and Update Conflict of Interest	Members reviewed and updated their Conflict of Interest Disclosures as required.		
Committee Overview and Process Summary	HPCNEF Staff, Nikole Helvey delivered an orientation briefing to all members. Committee responsibilities were distributed and reviewed. Service definitions were provided in a handout.		
Review HIV/AIDs EPI data for Area 12	Nikole Helvey distributed charts and provided an in-depth discussion of the Area 12 findings. Clarification was given on the parameters of data as requested.		
Review Needs Assessment	Nikole Helvey distributed charts and discussed the Area 12 Needs Assessment, pointing out the correlations between the EPI and Needs data. Clarification was given on the parameters of data as requested.		
Next Meeting	October 1st at 9:30am at HPCNEF		
Adjournment	Meeting adjourned at 3:20pm.		