



**Planning Body Meeting
 November 10, 2009**

<p>Members: Erin Reid Beth Wright Laverne Bell Sue Osborne Kirt Sumpter Fannie M. Hudson Samantha Rivera Teresa Broxton Jonathan Queen Betty Coley Dena Whipper Matilda Riley</p>	<p>Guests: Patrick Forand Sonia Cooper Jeff King Pamela Bowen Shannon Vick Johneva Christopher Patti Leagle Edward Mitchell Leah Coughlin</p>	<p>Absent: Dwight Hood Joshua Dotson Jeff Allen</p>	<p>HPCNEF Staff: Nikole Helvey Dawn Pietrewicz Joyce Case Flora Darby</p>
<p>Agenda</p>	<p>Discussion</p>	<p>Action</p>	
<p>Welcome & Introductions</p>	<p>Welcome, introductions were made.</p>	<p>Meeting was called to order.</p>	
<p>Review Code of Conduct</p>	<p>Erin Reid advised the attendees to act according to the PCHAP Code of Conduct.</p>		
<p>Moment of Silence</p>	<p>Laverne Bell led us in a moment of silence for all those who have passed from HIV/AIDS and those who are living with the disease or affected by it.</p>	<p>Moment of Silence observed.</p>	
<p>Review and acceptance of Oct 09 Minutes</p>	<p>Motion to accept by Jonathan Queen, seconded by Laverne Bell</p>	<p>Minutes were accepted.</p>	
<p>Review of Meeting Evaluations</p>	<p>Meeting evaluations were reviewed.</p>	<p>Members were encouraged to complete evaluations.</p>	
<p>Committee Reports: Needs & Resources</p> <p>Standards & Quality</p>	<p>Samantha Rivera advised that the Needs Committee troubleshoot the lack of small group participants and came up with several ways to improve participation.</p> <p>Laverne Bell updated the group on the progress on the Patient Care booklet. She also advised the group that plans were moving forward for the Positive Champions event which will be held on February 9th.</p>		
<p><u>New Business:</u></p>	<ul style="list-style-type: none"> • Nikole Helvey gave a cursory review of the data used by the Priorities and Allocations committee to determine their allocation recommendations for the 2010 – 2011 contract term. The recommendations were then presented to the committee. Sue Osborne made a motion to accept the committee’s priority recommendations. Jonathan Queen seconded the motion. • Sue Osborne explained the function of the Nominating Sub-Committee and PCHAP members that wished to be on the Sub-Committee were asked to sign-up. • Joyce Case reviewed the expenditure and reimbursement reports with the committee. 	<p>Motion to accept the Priorities & Allocations Committee’s, allocations recommendations for 2010-2011 contract term was carried with no opposition.</p>	

Announcements	Dawn Pietrewicz announced that the PCHAP website was now updated with current downloads available.	
<u>Provider Presentation</u>	Dr. Ronald Rusiecki, MD gave a presentation on Hepatitis – Treatment and Co-Morbidity with HIV and answered questions from the audience.	
Adjournment	Meeting adjourned at 3:55 pm	

**Next PCHAP Meeting:
Jan 12th at 3:00 PM @ VCHD**