



**Planning Body Meeting
 October 13th, 2009**

Members: Erin Reid Beth Wright Laverne Bell Sue Osborne Kirt Sumpter Fannie M. Hudson Samantha Rivera Jeff Allen Teresa Broxton Jonathan Queen	Guests: Patrick Forand Loretta Jennings Sonia Cooper Johneva Jeff King Christopher Teresa Lattimore Patti Leagle Amanda Foster Pamela Bowen Shannon Vick Shamain Williams Charmaine Ofaire Shona Dixon	Absent: Dwight Hood Betty Coley Joshua Dotson Dena Whipper Matilda Riley	HPCNEF Staff: Nikole Helvey Dawn Pietrewicz Joyce Case Chrissy Edmonds Flora Darby
Agenda	Discussion	Action	
Welcome & Introductions	Welcome, introductions were made.	Meeting was called to order.	
Acknowledgement of New members	Erin Reid acknowledged the new committee members and encouraged those non-members in attendance to become involved.		
Review Code of Conduct	Erin Reid advised the attendees to act according to the PCHAP Code of Conduct.		
Moment of Silence	Jeff Allen led us in moment silence for all those who have passed from HIV/AIDS and those who are living with the disease or affected by it.	Moment of Silence observed.	
Review and acceptance of Aug 09 Minutes	Motion to accept by Jeff Allen, seconded by Kirt Sumpter	Minutes were accepted.	
Review of Meeting Evaluations	Meeting evaluations were reviewed.	Members were encouraged to complete evaluations.	
<u>Provider Presentation</u>	<ul style="list-style-type: none"> • Flora Darby – HOPWA Case Manager, described the HOPWA program, the plan of care process. She then took questions from the audience. • Teresa Rush was not available to make her presentation. 		
<u>Committee Reports:</u> Needs & Resources Standards & Quality	Samantha Rivera advised that the Needs Committee reviewed questions for the small group discussions and reviewed the annual work plan. Laverne Bell updated the group on the progress on the Patient Care booklet. She also advise the group that plans were moving forward for the Positive Champions event.		

<p><u>New Business:</u></p>	<ul style="list-style-type: none"> Nikole Helvey (assisted by Jeff Allen & Samantha Rivera) gave a cursory review of the data used by the Priorities and Allocations committee to determine their priority recommendations for the 2010 – 2011 contract term. The recommendations were then presented to the committee. Kirt Sumpter made a motion to accept the committee's priority recommendations. Jonathan Queen seconded the motion. 	<p>Motion to accept the Priorities & Allocations Committee's, priority recommendations for 2010-2011 contract term was carried unanimously.</p>
<p>Announcements</p>	<ul style="list-style-type: none"> Jeff Allen stressed the need within the clinical community for sensitivity in the use of terminology when referring to people living with HIV / AIDS. Erin Reid announced that Dr. Ronald Rusiecki, MD will be the speaker at the November PCHAP meeting. 	
<p>Adjournment</p>	<p>Meeting adjourned at 4:40 pm</p>	

**Next PCHAP Meeting:
Nov 10th at 3:00 PM @ VCHD**