



# PCHAP

PARTNERSHIP FOR  
COMPREHENSIVE  
HIV/AIDS PLANNING

## June 8, 2010 Needs & Resources Committee Meeting

<b>Present:</b> Pam Bowen Peter Counterman Betty Hollis Fannie Hudson Jeff Allen	<b>Guests:</b> Jeff King	<b>HPCNEF Staff:</b> Dawn Pietrewicz Nikole Helvey Valerie Feinberg
	<b>Discussion</b>	<b>Action</b>
<b>Welcome &amp; Introductions</b>	Welcome & introductions were made. Peter Counterman introduced himself as the new Chair of the committee.	
<b>Review Code of Conduct</b>	The committee was advised to act according to the PCHAP Code of Conduct.	
<b>Review of Minutes</b>	<ul style="list-style-type: none"> <li>Members reviewed the minutes from the combined April '10 meeting in concert with the Standards Committee</li> <li>Members reviewed the minutes from the May '10 meeting</li> </ul>	<b>Both sets of minutes were approved</b>
<b>Needs Survey Update</b>	Nikole Helvey updated the members on the status of the statewide needs survey. We currently have a 30% return rate. Preliminary results will be reported at the August meeting.	
<b>Focus Groups</b>	<p>The group reviewed the items still needed for the Chit, Chat &amp; Chews to be held on June 24<sup>th</sup> and July 15<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>Sponsor secured for both events</li> <li>Some door prizes obtained , more are needed</li> <li>Jeff Allen &amp; others will look into July venue</li> <li>Pam will ask case managers to contact west side clients. Everyone will work their networks for potential attendees especially those that are out of care.</li> <li>Pam will act as point for reservations</li> <li>Flyer was finalized</li> <li>It was decided that kabobs would be the served</li> </ul> <p>Everyone was encouraged to log into Basecamp to keep up with the project developments and needs.</p>	
<b>Open Discussion / Introductions</b>	Members introduced themselves to Valerie Feinberg the new HPCNEF staff member.	
<b>Next Meeting Date</b>	The next meeting to be held August 10 <sup>th</sup> at 1:30 PM at VCHD.	
<b>Adjournment</b>	Meeting adjourned at 2:12 pm.	