



PCHAP

PARTNERSHIP FOR
COMPREHENSIVE
HIV/AIDS PLANNING

JANUARY 12, 2009 NEEDS & RESOURCES COMMITTEE

Members & Guests: Samantha Rivera Fannie Hudson Jonathan Queen Pamela Bowen Patrick Forand	Absent: Jeff Allen Johneva Christopher Betty Coley	HPCNEF Staff: Nikole Helvey
Discussion		Action
Welcome & Introductions	Welcome and introductions were made.	Meeting called to order
Acknowledgement of PCHAP Code of Conduct	Members were reminded of the PCHAP Code of Conduct.	
Review/Approve Minutes	Members reviewed and approved the committee meeting minutes from November.	Minutes were approved.
Needs Assessment	Nikole Helvey advised the group of the schedule for and proposed timing of future Needs Assessments and Surveys.	
World Café Groundwork & Flyer	The World Café (aka: Chit, Chat & Chew) was discussed with the following results: <ul style="list-style-type: none"> • The event will be held on Feb 23 @3pm at Flavors Restaurant. • Jonathan Queen will work with HPC and Flavors to determine the menu. • The Flyer composition was brainstormed and revised. • Attendees will be recruited via posting of Flyers, personal contact or phone calls. • Focus questions were reviewed and refined. 	
Adjournment	Meeting adjourned at 2:50 PM.	