



**NOVEMBER 10, 2009
 NEEDS & RESOURCES COMMITTEE**

<u>Members & Guests:</u> Samantha Rivera Fannie Hudson Jeff King Betty Coley Johneva Christopher Jonathan Queen	<u>Absent:</u> Jeff Allen	<u>HPCNEF Staff:</u> Nikole Helvey
Discussion		Action
Welcome & Introductions	Welcome and introductions were made.	Meeting called to order
Acknowledgement of PCHAP Code of Conduct	Members were reminded of the PCHAP Code of Conduct.	
Review/Approve Minutes	Members reviewed and approved the committee meeting minutes from October.	Minutes were approved.
World Café Status Debrief	<ul style="list-style-type: none"> - The committee reviewed the advertising and community outreach for the failed, Nov. 3rd. World Café. They also brainstormed possible barriers and how to overcome them. Revised advertising and outreach plans will be reviewed at the next meeting. - The date for the next go at a World Café is February 23 2010. - Jonathan Queen will check the availability of "Flavors" for the event. 	
New Business	Nicole Helvey advised the committee that the state wide Needs Assessment Survey is coming up in 2010. Part A areas will begin in January; Part B Areas will be done after the start of the new contract year in April. The group was charged to begin planning the best way(s) to promote a good response to the survey.	
Adjournment	Meeting adjourned at 2:45 PM.	